

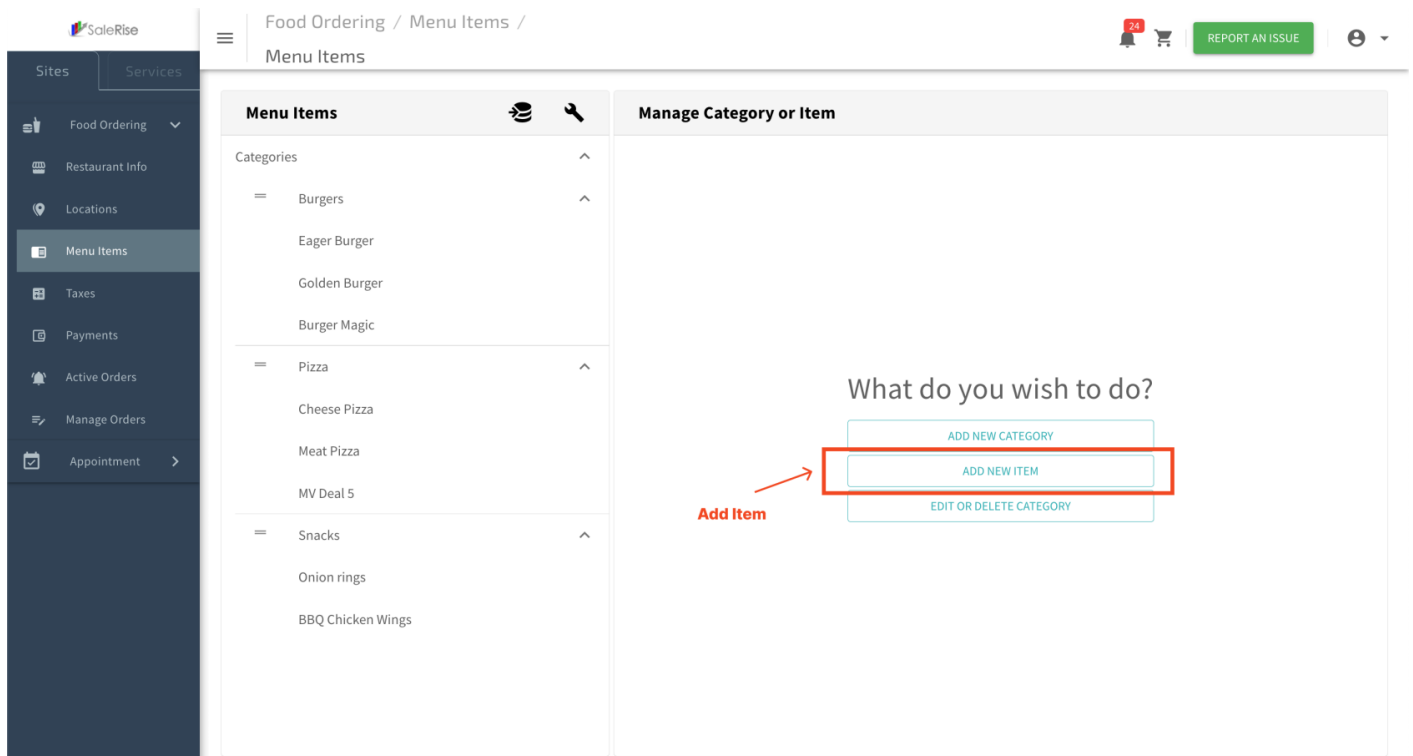
Add Items

3.3 Add Item Overview

In the "Add Item" section, users can effortlessly expand their restaurant's menu. This process includes providing essential details such as item name, category selection, pricing, description, page slug, availability settings, and tax exemption preferences.

1. Add Item:

- Navigate to the "Menu Items" section and click on "Add New Item."



2. Basic Information:

- Enter the fundamental details for the new item.
- **Item Name:** Provide a descriptive name for the item.
- **Select Category:** Choose the appropriate category from the available options.

3. Pricing and Description:

- Set the pricing and provide a detailed description of the item.
- **Price:** Specify the cost of the item.

- **Description:** Offer an engaging description to entice customers.

4. SEO-Friendly Details:

- Enhance online visibility with SEO-friendly details.
- **Page Slug:** Set a user-friendly URL slug for the item.

5. Availability Settings:

- Choose the availability settings for the item.
- **Availability Options:** Select from "Any Open Time," "Special Time," or "None."

6. Tax Exemption:

- Indicate whether the item is tax-exempt.
- **Tax Exempted:** Choose between "Yes" or "No" for tax exemption.

7. Save and Confirm:

- Click "Save" to confirm the addition of the new item.

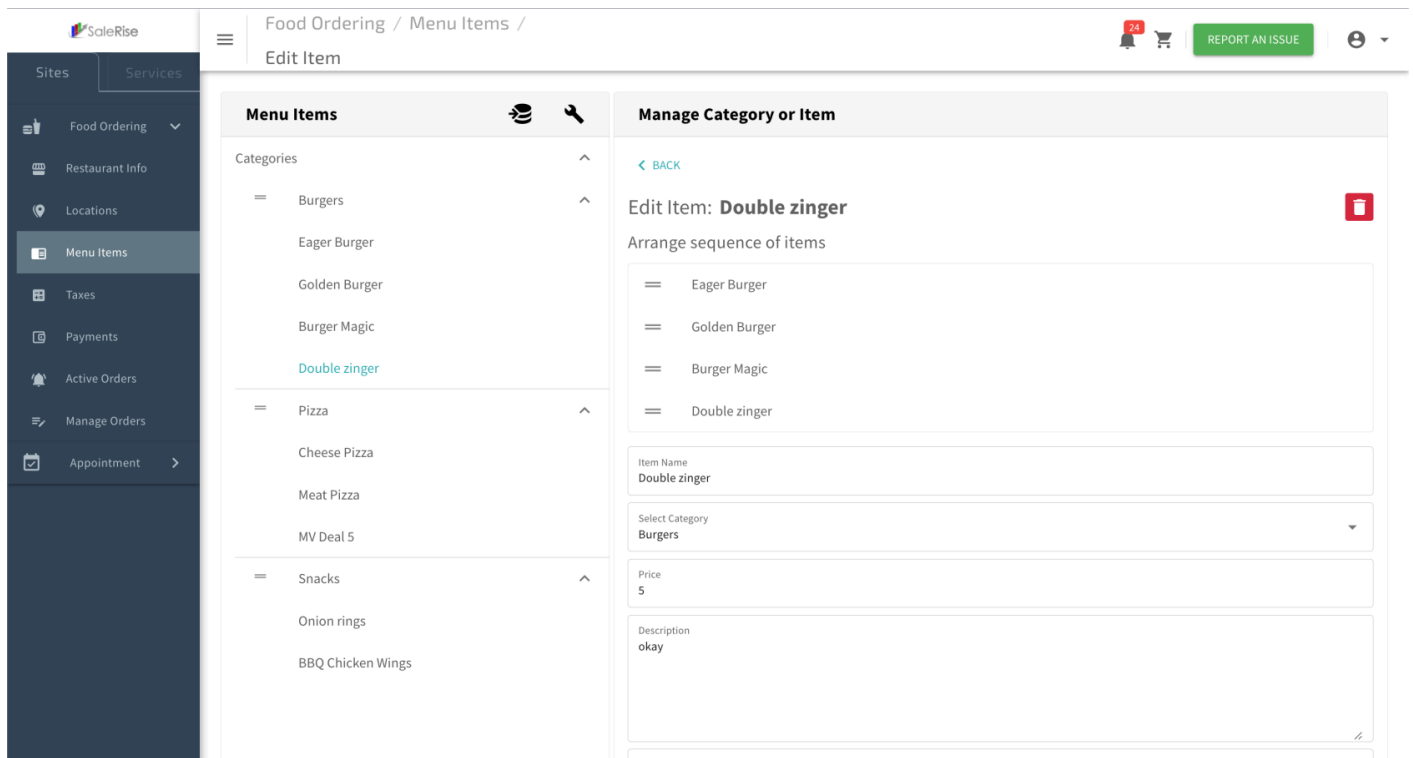
The screenshot displays the 'Add Item' interface in the SaleRise system. The breadcrumb trail at the top indicates the path: Food Ordering / Menu Items / Add Item. The left sidebar contains a navigation menu with options: Sites, Services, Food Ordering, Restaurant Info, Locations, Menu Items (highlighted), Taxes, Payments, Active Orders, Manage Orders, and Appointment. The main content area is divided into two panels. The left panel, titled 'Menu Items', shows a list of categories: Burgers (with sub-items: Eager Burger, Golden Burger, Burger Magic), Pizza (with sub-items: Cheese Pizza, Meat Pizza, MV Deal 5), and Snacks (with sub-items: Onion rings, BBQ Chicken Wings). The right panel, titled 'Manage Category or Item', contains the 'Add Item' form. This form includes the following fields and options: Item Name (Double zinger), Select Category (Burgers), Price (5), Description (okay), Page Slug (Burgers), Availability (radio buttons for Any Open Time, Specific Time, None, with Any Open Time selected), and Tax Exempted (radio buttons for Yes, No, with Yes selected). A teal 'SAVE' button is located at the bottom of the form.

3.3.1 Items - Enhance Details

After successfully adding the basic details of a new item, users can now enhance their menu item by including an image, creating option groups, adding individual options, and specifying sizes.

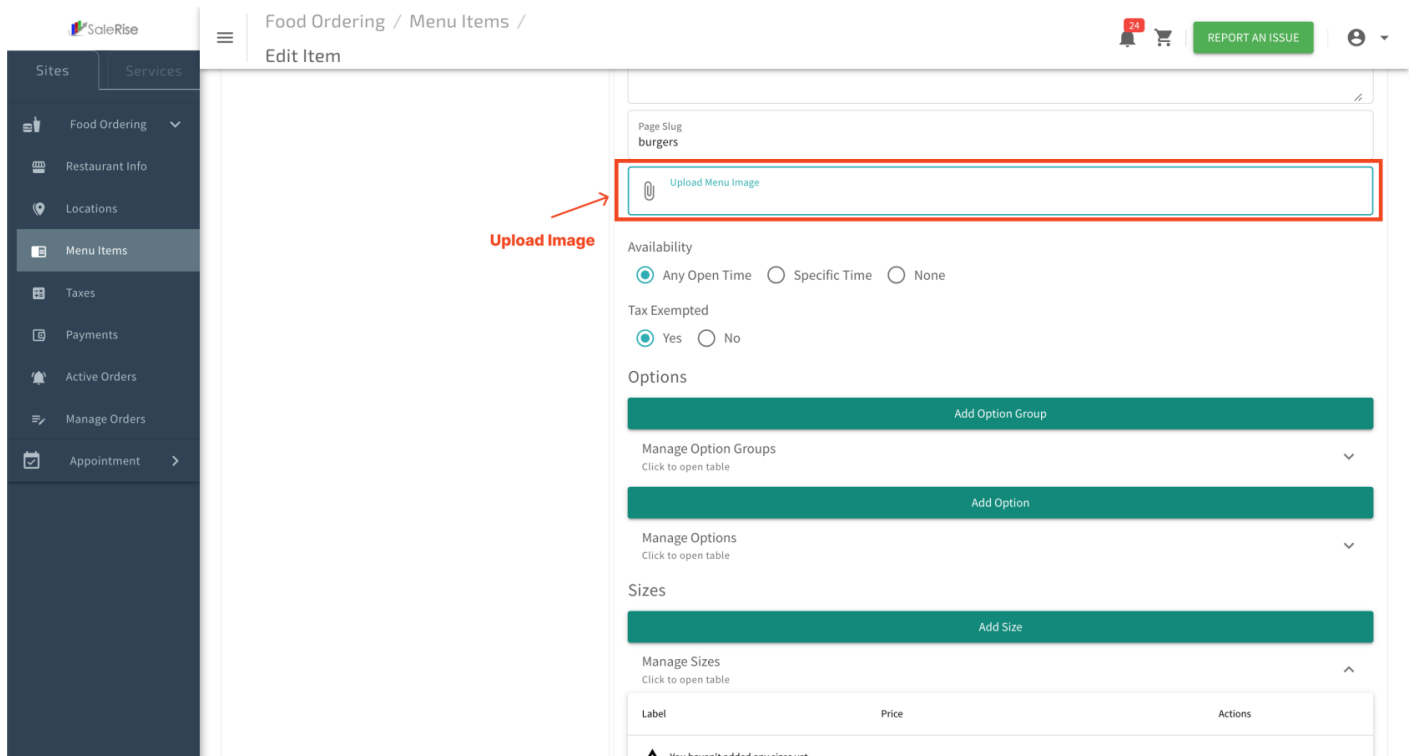
1. View Added Item:

- After saving the basic details, the user can view the added item in the menu.



2. Add Image:

- Upload a visually appealing image to showcase the item.
- Click on "Add Image" and choose the image file.



3. Option Groups:

Enhance customization by creating option groups.

The screenshot shows the 'Edit Item' page in the SaleRise system. The left sidebar contains navigation links for Sites, Services, Food Ordering, Restaurant Info, Locations, Menu Items, Taxes, Payments, Active Orders, Manage Orders, and Appointment. The main content area is titled 'Food Ordering / Menu Items / Edit Item'. It includes sections for Availability (Any Open Time, Specific Time, None), Tax Exempted (Yes, No), and Options. The Options section features a red-bordered button labeled 'Add Option Group'. Below this is a table titled 'Manage Option Groups' with columns for Option Group, Min, Max, Is Active, Is Required, and Actions. The table contains one row with a value of 1 in the Min column and 0 in the Max column. Below the table are buttons for 'Add Option', 'Manage Options', 'Add Size', 'Manage Sizes', and a 'SAVE' button at the bottom.

- **Option Group Name:** Provide a descriptive name for the group.
- **Minimum and Maximum Input Fields:** Specify the range of input fields allowed.
- **Required Checkbox:** Indicate if the option is required.
- **Active Checkbox:** Activate or deactivate the option group.

The screenshot shows the 'Edit Item' page with the 'Add Option Group 10' modal open. The modal has a title bar with a close button. It contains a 'Group Name' text field, 'Minimum' and 'Maximum' input fields, and 'Required' and 'Active' checkboxes. At the bottom of the modal are 'Submit' and 'Close' buttons. The background shows the same 'Edit Item' page as the previous screenshot, but with a grey overlay.

4. Add Options:

Associate options with the created option group.

The screenshot shows the 'Edit Item' page in the SaleRise system. The left sidebar contains navigation links for Sites, Services, Food Ordering, Restaurant Info, Locations, Menu Items, Taxes, Payments, Active Orders, Manage Orders, and Appointment. The main content area is titled 'Food Ordering / Menu Items / Edit Item'. It includes an 'Upload Menu Image' section, 'Availability' options (Any Open Time, Specific Time, None), and 'Tax Exempted' options (Yes, No). The 'Options' section features an 'Add Option Group' button, a 'Manage Option Groups' dropdown, and a red box highlighting the 'Add Option' button. Below this is a 'Manage Options' section with a table header (Option Group, Option, Price, Actions) and a message: 'You haven't added any options yet'. The 'Sizes' section has an 'Add Size' button and a 'Manage Sizes' dropdown. A 'SAVE' button is at the bottom.

- **Select Option Group:** Choose the relevant group from the created option groups.
- **Label:** Provide a label for the option.
- **Add Price:** Specify an additional price if applicable.
- **Active Checkbox:** Activate or deactivate the option.

The screenshot shows the 'Edit Item' page with the 'Add Option' modal open. The modal has a title bar with a close button (X). It contains a 'Select Option Group' dropdown, a 'Label' text input, a 'Price' text input, and an 'Active' checkbox. At the bottom of the modal are 'Submit' and 'Close' buttons. The background page is dimmed, showing the same 'Options' section as the previous screenshot.

5. Sizes:

Offer size variations for the item.

The screenshot shows the 'Edit Item' page in the SaleRise system. The left sidebar contains navigation links for Sites, Services, Food Ordering, Restaurant Info, Locations, Menu Items, Taxes, Payments, Active Orders, Manage Orders, and Appointment. The main content area is titled 'Food Ordering / Menu Items / Edit Item'. It includes an 'Upload Menu Image' button, 'Availability' options (Any Open Time, Specific Time, None), and 'Tax Exempted' options (Yes, No). Below these are sections for 'Options' (Add Option Group, Manage Option Groups, Add Option, Manage Options) and 'Sizes' (Add Size, Manage Sizes). The 'Add Size' button in the 'Sizes' section is highlighted with a red box and a red arrow pointing to it with the text 'Add Size'.

- **Label:** Name the size (e.g., Small, Medium, Large).
- **Add Price:** Specify the price difference for each size.

This screenshot shows the same 'Edit Item' page as the previous one, but with the 'Add Size' modal open. The modal has a title bar 'Add Size' with a close button (X). It contains two input fields: 'Label' and 'Price'. At the bottom of the modal are 'Submit' and 'Close' buttons. The background page is dimmed, showing the same 'Edit Item' interface with the 'Sizes' section visible.

6. Save Changes:

- Click "Save" to confirm the additional details.

Revision #1

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