

# Add or Edit Hotel

## Overview:

The Hotel Module allows users to seamlessly manage multiple hotels. This flow guides users through the process of creating a new hotel, providing essential details such as the hotel name, address, operating hours, and contact information.

- 1. Access "Hotel Setup":**
  - Navigate to the "Hotel Setup" module within the system.
- 2. Add New Hotel:**
  - Click on "Add New Hotel" to initiate the hotel setup process.
- 3. Hotel Details:**
  - Fill in the details for the new hotel.
    - **Hotel Name:** Provide a name for the hotel.
    - **Address, City, State, and Postal Code:** Input the physical location details.
    - **Operating Hours:**
      - Specify the start and end time of the hotel's operational day.
- 4. Contact Information:**
  - In the "Contact Info" section, provide essential contact details for the hotel.
    - **Email:** Enter the hotel's email address.
    - **Phone Number:** Input the hotel's phone number.
- 5. Save Hotel Details:**
  - Click "Save" to confirm the details of the new hotel.
- 6. Edit Existing Hotels:**
  - Access the list of existing hotels with options to edit or delete.
- 7. Edit Hotel Details:**
  - Click on the edit button to modify hotel information.
- 8. Delete Hotel:**
  - Remove a hotel if it is no longer needed.

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