

Hotel Setup

The Hotel Module allows users to seamlessly manage multiple hotels. This flow guides users through the process of creating a new hotel, providing essential details such as the hotel name, address, operating hours, and contact information.

- [Add or Edit Hotel](#)

Add or Edit Hotel

Overview:

The Hotel Module allows users to seamlessly manage multiple hotels. This flow guides users through the process of creating a new hotel, providing essential details such as the hotel name, address, operating hours, and contact information.

1. **Access "Hotel Setup":**
 - Navigate to the "Hotel Setup" module within the system.
2. **Add New Hotel:**
 - Click on "Add New Hotel" to initiate the hotel setup process.
3. **Hotel Details:**
 - Fill in the details for the new hotel.
 - **Hotel Name:** Provide a name for the hotel.
 - **Address, City, State, and Postal Code:** Input the physical location details.
 - **Operating Hours:**
 - Specify the start and end time of the hotel's operational day.
4. **Contact Information:**
 - In the "Contact Info" section, provide essential contact details for the hotel.
 - **Email:** Enter the hotel's email address.
 - **Phone Number:** Input the hotel's phone number.
5. **Save Hotel Details:**
 - Click "Save" to confirm the details of the new hotel.
6. **Edit Existing Hotels:**
 - Access the list of existing hotels with options to edit or delete.
7. **Edit Hotel Details:**
 - Click on the edit button to modify hotel information.
8. **Delete Hotel:**
 - Remove a hotel if it is no longer needed.