

Services Setup

The "Services Setup" module allows users to create and manage services offered by the Company or Technician. Users can define the service name, set the service amount, specify the duration, and choose to activate or deactivate the service.

- [Add or Edit Services](#)

Add or Edit Services

Overview:

The "Services Setup" module allows users to create and manage services offered by the Company or Technician. Users can define the service name, set the service amount, specify the duration, and choose to activate or deactivate the service.

1. Access "Services Setup":

- Navigate to the "Services Setup" module to create or manage services.

2. Add New Service:

- Click on "Add New Service" to initiate the setup process.

The screenshot displays the 'Services Setup' interface. On the left is a dark sidebar with navigation items: Sites, Services, Appointment, General, Company, Technician, Service, Tags, Extras, Reservations, and Calendar. The main content area is titled 'Appointment / Service'. It features a table with the following services: 'Electrical Panel Upgrades', 'Lighting Repair', 'Ceiling Fan Installation', and 'Wiring and Rewiring'. Each row has a red trash icon and a red 'Add Service' button. A red box highlights a '+' icon in the top right of the table, with a red arrow pointing to it. Below the table is the 'Add Service' form, which includes a search bar, a 'Service Name *' field, an 'Amount *' field, an 'Active' toggle (currently on), a 'Show Quantity' toggle (currently off), and a 'Quantity Label *' field. At the bottom right of the form are 'CANCEL' and 'SAVE' buttons. In the top right corner of the page, there is a 'REPORT AN ISSUE' button.

3. Service Details:

- Fill in the details for the new service.
 - **Service Name:** Provide a descriptive name for the service.
 - **Amount:** Specify the cost or amount associated with the service.
 - **Duration:** Define the time duration of the service (e.g., 30 minutes, 1 hour).
 - **Active/Deactivate:** Choose to activate or deactivate the service.

4. Save Service Details:

- Click "Save" to confirm the details of the new service.

5. Edit Service Details:

- Click on the edit button to modify service information.

The screenshot displays a web application interface for managing services. The top navigation bar includes the logo 'ScaleRise', a breadcrumb 'Appointment / Service', and a 'REPORT AN ISSUE' button. A left sidebar contains navigation options: Sites, Services, Appointment, General, Company, Technician, Service (selected), Tags, Extras, Reservations, and Calendar. The main content area is split into two panels. The left panel, titled 'Service', contains a search bar and a list of services: 'Electrical Panel Upgrades', 'Lighting Repair', 'Ceiling Fan Installation', and 'Wiring and Rewiring'. The right panel, titled 'Service - Electrical Panel Upgrades', shows the details for the selected service. It includes a 'Service Name' field with the value 'Electrical Panel Upgrades' and an 'Edit S' button. Below this is an 'Amount' field with the value '200'. There is a toggle switch for 'Active' which is currently turned on. A 'Show Quantity' toggle is also present and turned off. At the bottom of the right panel, there are 'CANCEL' and 'SAVE' buttons.