

# Calendar View for Reservations

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- [Edit, Create, or Cancel Reservations](#)

# Edit, Create, or Cancel Reservations

## Overview:

The "Calendar View" module offers users a visual representation of reservations, allowing for easy scheduling and management. Users can view and interact with reservations directly on the calendar interface.

### 1. Access "Calendar View":

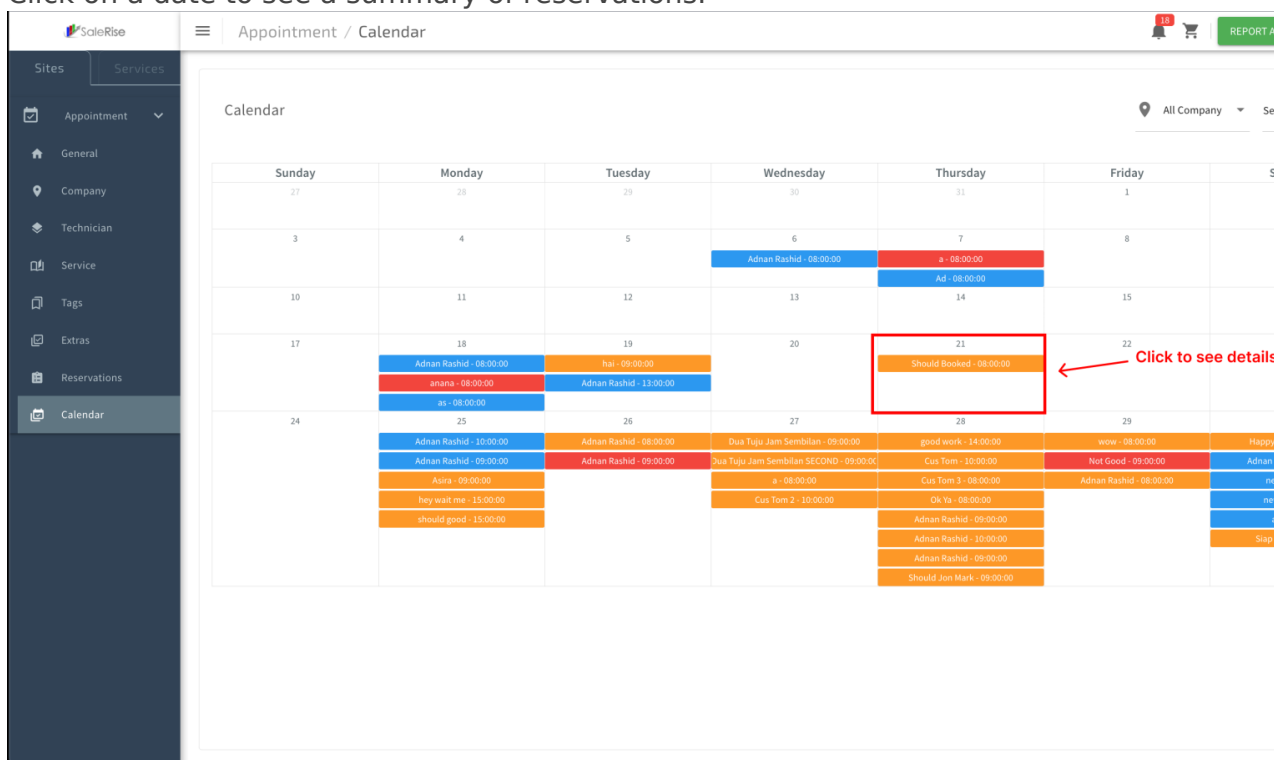
- Navigate to the "Calendar View" module to see an interactive calendar representation of reservations.

### 2. Monthly Overview:

- See a monthly overview of reservations with dates highlighted.

### 3. Interactive Calendar:

- Interact with the calendar to view reservations for specific dates.
  - Click on a date to see a summary of reservations.



### 4. Daily Details:

- View detailed reservation information for a specific date.
  - **Reservation List:** Display a list of reservations for the selected date.
  - **Customer Details:** Access customer information.

### 5. Accept, Edit, or Cancel Reservations:

- Accept, Edit, or cancel reservations directly from the calendar view.

## 6. Create Manual Reservations:

- If needed, create manual reservations directly from the calendar "**Click on Date**".

The screenshot displays the SaleRise Appointment / Calendar interface. The sidebar on the left contains navigation options: Sites, Services, Appointment, General, Company, Technician, Service, Tags, Extras, Reservations, and Calendar. The main area shows a calendar for September, with dates from Sunday 27 to Saturday 30. The calendar grid is organized by day of the week. Various appointments are listed for different dates, such as 'Adnan Rashid - 08:00:00' on Monday 28 and 'Ad - 08:00:00' on Tuesday 29. A red box highlights the date Friday 22, with a red arrow pointing to it and the text 'Create Appointment'.

- **Interactive Form:** Enter customer details, reservation date, time, and services.

## 7. Navigate Through Months:

- Easily navigate through different months to plan and manage future reservations.