

Technician Settings

The "Technician Setup" module allows users to seamlessly create and manage technicians. From basic information to availability, services, tags, and maintenance schedules, this module provides a comprehensive setup for technician profiles.

Access "Technician Setup"

Navigate to the "Technician Setup" module to create or manage doctor profiles.

Add New Technician

Click on "Add New Technician" to initiate the setup process.

<https://www.youtube.com/embed/kmZRXaQRn6I?feature=shared>

Basic Information

Fill in essential details for the technician.

- **Name:** Full name of the technician.
- **Description:** A brief description of the technician.
- **Email, Phone:** Contact details for appointments.
- **Company:** Select the company to which the technician is associated.

Upload Images

Allow users to upload multiple images for the technician.

Availability

Navigate to the "Availability" tab within the technician setup.

Slot Time Configuration

Choose between "Custom Slot Time" or "By Services."

	Custom Slot Time	By Services
Description	Specify the duration of each appointment slot (e.g., 60 minutes for a 1-hour slot).	Create slots based on the time associated with each service.

Example	If a custom slot time is set to 60 minutes, each slot represents a one-hour appointment.	If a service takes 30 minutes, slots will be generated accordingly.
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Add Days of Availability

Click on "Add Days" to specify the days the technician is available for appointments. For each selected day, add multiple time slots:

	Start Time and End Time	Seats
Description	Define the beginning and end of the working hours.	Specify the number of bookings allowed in each time slot.
Example	If working hours are from 9:00 AM to 5:00 PM, set the start and end times accordingly.	If there are five seats, five customers can book appointments in that time slot.

Click "Save" to confirm the configured time slots. So, the system generates slots based on the specified times for each selected day.

Services Assignment

In the "Services" tab, assign services to the technician.

- **Assign Multiple Services:** Link various services to the technician.
- **Tags:** Add tags to categorize services (e.g., free, not included).

Maintenance Schedules

Access the "Maintenance" tab to manage technician unavailability.

- **Add New Maintenance:** Specify start and end dates, times, and reasons.
- **Table View:** Display a table view of past and upcoming maintenance schedules.
- **Edit or Delete Maintenance:** Allow users to modify or remove maintenance entries.

Save and Review

- Click "Save" to confirm the technician setup.
- Review the technician profile and make any necessary edits.

View and Manage Technician

Access the list of technicians with options to edit or deactivate.

Edit Technician Details

Click on the edit button to modify the technician information.

