Extras Setup

The "Extras Setup" module allows users to create and manage additional items (extras) related to health. Users can start by creating groups for extras, adding items to those groups, and managing the items' details.

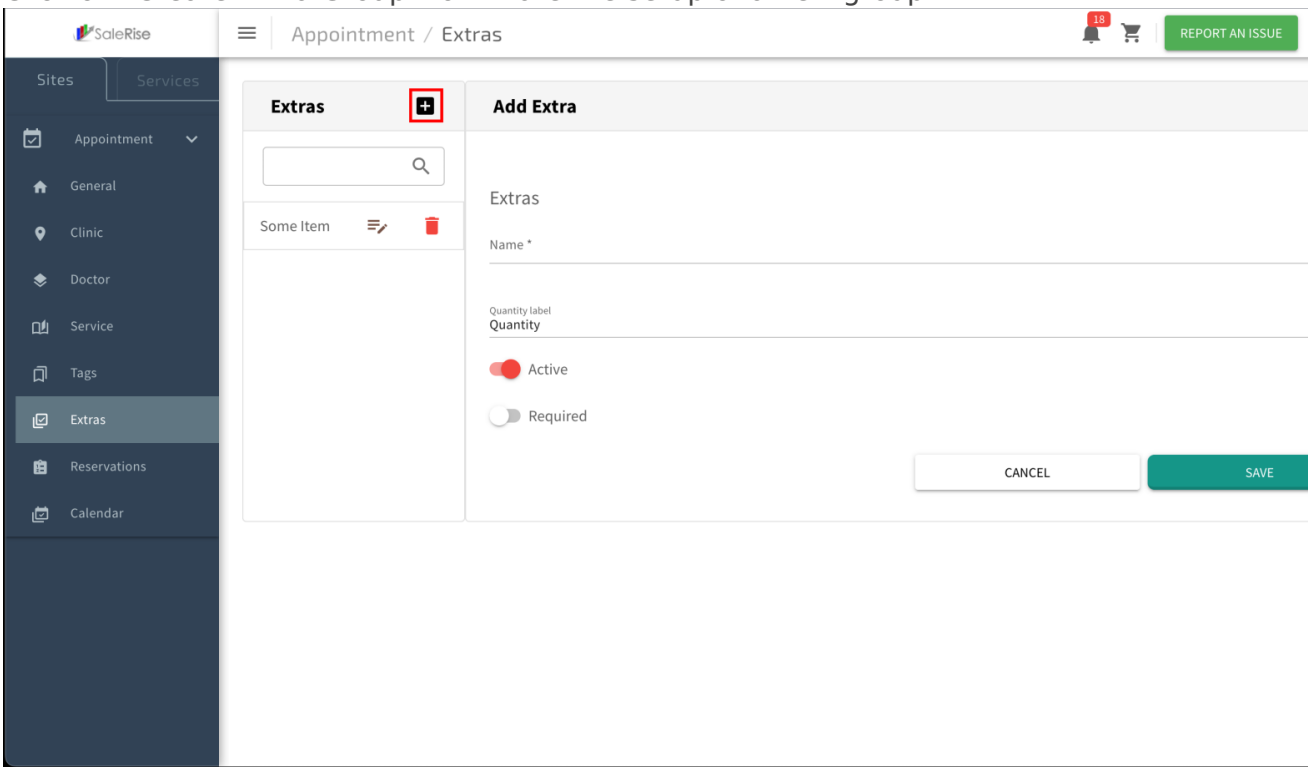
- Add or Edit Extras

Add or Edit Extras

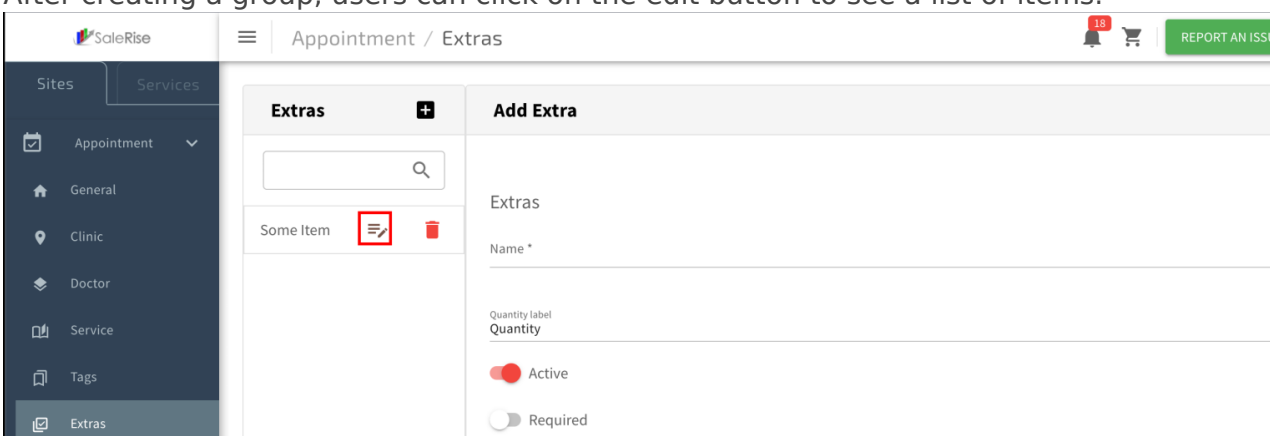
Overview:

The "Extras Setup" module allows users to create and manage additional items (extras) related to health. Users can start by creating groups for extras, adding items to those groups, and managing the items' details.

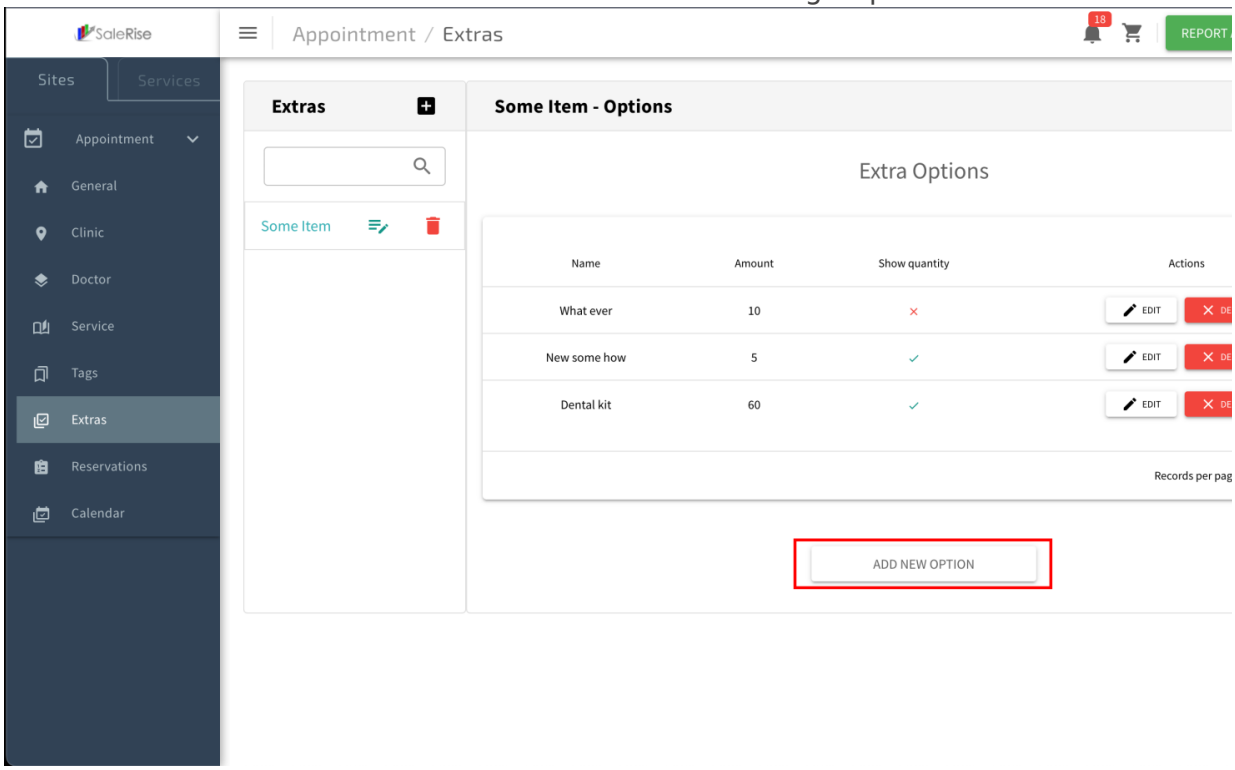
1. **Access "Extras Setup":**
   - Navigate to the "Extras Setup" module to create or manage extras.
2. **Create Extra Groups:**
   - Click on "Create Extra Group" to initiate the setup of a new group.



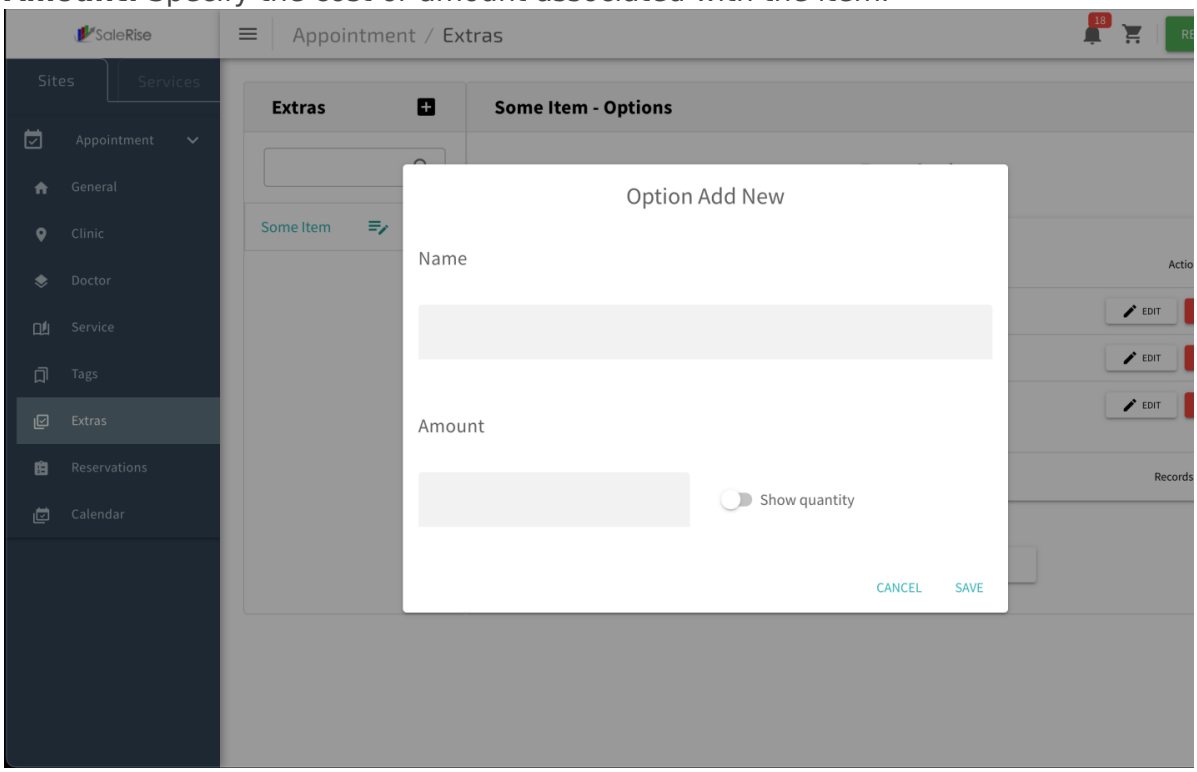
   - **Group Name:** Provide a name for the group.
   - **Active/Deactivate:** Choose whether the group is active or deactivated.
   - **Required Option:** Specify if items in this group are required.
3. **Save Group Details:**
   - Click "Save" to confirm the details of the new extra group.
4. **Add, Edit, or Delete Items in a Group:**
   - After creating a group, users can click on the edit button to see a list of items.



- **Add Item:** Click on "Add Item" to add a new item to the group.



  - **Item Name:** Provide a name for the item.
  - **Amount:** Specify the cost or amount associated with the item.



5. **Edit Item Details:**
   - Users can edit existing items in the group.
     - Modify the item name or amount as needed.