Reservation Settings

The "Reservations View" module provides users with a comprehensive view of both old and new reservations. Users can manage reservations by editing, canceling, viewing details, and even creating manual reservations when needed.

Access "Reservations View"

Navigate to the "Reservations View" module to see an overview of all reservations.

Manual Reservation Creation

Click on "Create Manual Reservation" to manually add a reservation.

https://www.youtube.com/embed/BxdTkfnbyFA?feature=shared

- **Customer Details:** Enter customer information.
- **Reservation Details:** Specify date, time, and services.
- **Save Manual Reservation:** Confirm the manual reservation details.
- **Status :** Determine the status of your reservation (waiting/confirmed)
- **Force Confirmation Massage :** This is used if there isn't any slot available against selected doctor but user still want to book the appointment

View Reservation Details

Click on a reservation to view detailed information.

- **Customer Details:** Name, contact information, and any other relevant details.
- **Reservation Items:** List of services or extras booked.

Edit Reservation

Edit reservation details if needed (e.g., change time or services).

Cancel Reservation

Cancel a reservation if necessary.

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